



## Iowa Tribe of Oklahoma

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### **Special Business Committee Meeting Administrative Conference Room**

**June 4, 2014**

**10:00 A.M.**

**Minutes**

#### **Officers Present**

Gary Pratt, Chairman  
Bobby Walkup, Vice Chairman  
Lisa Switch, Treasurer  
Leslie Tanyan, Secretary

#### **Staff/Guest Present**

David McCullough, Attorney  
Lori Stropes, Acting Tribal Admin.  
Amy Scott, Executive Assistant  
Scott Huebert, F&C Accountant  
Melissa Crusoe, F&C Accountant

Chairman Pratt called the meeting to order at 10:57 a.m.

Secretary Tanyan performed roll call and all officers were present except Councilperson Lincoln.

Chairman Pratt declared a quorum present to conduct official business.

Vice Chairman Walkup gave the invocation.

#### **Enrollments**

Treasurer Switch moved to approve **Resolution I-14-49** a resolution to enroll Sadie Hope Osage to the Iowa Tribe of Oklahoma membership roll. Motion passed 3 yeas, 0 nays, 1 absent and 1 abstention.

#### **Other Business**

##### **Ratify Resolution I-14-47**

Vice Chairman Walkup moved to ratify **Resolution I-14-47** a resolution authorizing the approval of the addendum to Schwab Brokerage Account Application. Motion passed 3 yeas, 0 nays, 1 absent and 1 abstention.

##### **Ratify Resolution I-14-48**

Secretary Tanyan moved to ratify **Resolution I-14-48** a resolution to secure services to conduct work required for applications to the Bureau of Indian Affairs for taking certain lands of the Iowa Tribe of Oklahoma into trust on its behalf. Motion passed 3 yeas, 0 nays, 1 absent and 1 abstention.

##### **Ratify Eagle Environmental Contract**

Secretary Tanyan moved to ratify the **Eagle Environmental Contract**. Motion passed 2 yeas, 0 nays, 2 absent and 1 abstention.

### **Childcare Letter for Review**

Business Committee approved the redlined version of the letter presented with the change of the date to reflect July 15, 2014.

### **Seasonal Environmental Service Engineer Job Description**

Business Committee agreed that a plan of action with current employees was needed. Business Committee also indicated that a plan B should be in place as backup. Meeting scheduled with Maintenance Department on June 5, 2014.

### **Optometrist Position**

Business Committee approved the hire of the Optometrist.

### **Pharmacist Position**

Business Committee approved the hire of the Pharmacist-but requested advertising.

### **Mount St. Helena Brewing Company**

Vice Chairman Walkup moved to approve moving forward with the \$166,000 investment pending contract negotiations. Motion passed 3 yeas, 0 nays, 1 absent and 1 abstention.

### **Office of Hearings and Appeals received 5/27/2014**

Business Committee, with the direction of Tribal Attorney, David McCullough approved signing.

### **AARP Nominations**

Discussion item only. Executive Assistant advised that the nomination deadline is June 30, 2014.

### **City of Perkins Territorial Plaza Trust Board of Trustees**

Vice Chairman Walkup moved to approve **Resolution I-14-50** a resolution appointing Chairman Gary Pratt to serve on the City of Perkins Territorial Plaza Trust Board of Trustees. Motion passed 3 yeas, 0 nays, 1 absent and 1 abstention.

### **Elders Assistance Increase**

Business Committee agreed to increase Elders Assistance by \$250 a year. Requested Tribal Administrator to get with IT to add increase on SharePoint, and F&C to create budget modification for the next meeting. Resolution will be submitted for approval during next meeting.

### **Education Assistance Increase**

Discussion item only. No increase approved.

### **Household Assistance Increase**

Business Committee agreed to increase Household Assistance by \$250 a year. Requested Tribal Administrator to get with IT to add increase on SharePoint, and F&C to create budget modification for the next meeting. Resolution will be submitted for approval during next meeting.

### **Bath House-Chena Grounds**

Business Committee approved SGS LLC for the bath house project at the Chena grounds. Project will be ran through Bah Kho Je Solutions. Project will not start until after Pow wow.

### **Truman Carter Invoices and Services**

Business Committee instructed that no Law and Order Code invoices from Truman Carter be processed for payment, pending review of his contract. Court Clerk will provide Business Committee a copy of related contract.

\*\*\*\*Vice Chairman Walkup exited the meeting at 3:25 pm\*\*\*\*

**Police Department Poster**

Business Committee decided on "Make a difference" poster. Blue Top with fire background.

**Tribal Assistance July-December Funds**

Discussion item only.

**Family Violence Grant Submission-Deadline June 30, 2014**

Treasurer Switch moved to approve **Resolution I-14-51** a resolution authorizing the approval of a formula grant application to the US Department of Health and Human Services, Administration for Children and Families, for fiscal year 2014-2015, the Family Violence Prevention and Services Grant. Motion passed 2 yeas, 0 nays, 2 absent and 1 abstention.

**Potawatomi Work Program**

Business Committee requested a resolution to be submitted for approval during next meeting.

**Summer Youth Camp (Tribe & Library)**

Business Committee agreed that the Tribal Youth Camp and Summer Youth Camp will run as "one". The camp should begin on June 24, 2014. All supplies is provided by the grant, however the Business Committee will provide lunches and T-shirts.

**MOA Houston Academy of Medicine-Texas Medical Center Library**

Secretary Tanyan moved to approve the **Houston Academy of Medicine MOA**. Motion passed 2 yeas, 0 nays, 2 absent and 1 abstention.

With there being no further business the meeting adjourned at 4:15 p.m.

**CERTIFICATION**

I, Chalis Cox, Secretary of the Iowa Tribe of Oklahoma, do hereby certify that the above are minutes of a duly called special meeting held on **June 4, 2014** at the Tribal Administrative Conference Room and were approved at a regular called meeting held on **October 15, 2014** by a vote of 4 yeas, 0 nays, 0 absent and 1 abstention.



Chalis Cox, Secretary  
Iowa Tribe of Oklahoma