



Iowa Tribe of Oklahoma

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Special Business Committee Meeting Administrative Conference Room

May 6, 2015

10:00 A.M

Minutes

Officers Present

Gary Pratt, Chairman
Thomas Cox, Vice Chairman
Chalis Cox, Secretary
Eagle McClellan, Councilperson

Staff/Guests Present

Renee Hagler, Acting Tribal Administrator
Amy Scott, Executive Assistant
David McCullough, Attorney
Scott Huebert, Accountant
Melissa Crusoe, Accountant
Jeff Black, CFO (Cimarron Casino)

Chairman Pratt called the meeting to order @ 10:31 am.

Secretary Cox performed roll call and all officers were present except Treasurer Switch.

Chairman Pratt declared a quorum present to conduct official business.

Chairman Pratt gave the invocation.

Treasurer's Report

March 31, 2015 Financials

March 2015 financials were presented for review. Total assets for all Governmental funds was \$27.2 million, total liabilities for all governmental funds was \$5.2 million and total of all liabilities and fund balances was \$27.2 million. Total Revenues for all governmental funds was \$2.3 million, total expenditures for all governmental funds was \$4.7 million, gaming transfers in was \$3.2 million and fund balances at the end of the year was \$22 million.

****Meeting recessed at 12:30 p.m. for lunch****

****Meeting back to order at 1:03 p.m. ****

Budget Modifications

Councilperson McClellan moved to approve the budgets modifications for Dollar General (877-000), Sexual Assault (800-000), Title VI-C (874-000), Title VI-A (891-000), TGP (819-000), NSIP (875-000), Voc Rehab (894-000), CCDF (871-415), BIA Education

2015 Carry Over (539-561), BIA Job Placement & Training 2015 Carry Over (539-562), BIA ICW 2015 Carry Over (540-000), BIA Court (537-000), BIA Social Services (538-000), BIA Aid to Tribal Government (541-000), BIA Law Enforcement (543-000), and BIA Community Fire (542-000). Motion passed 3 yeas, 0 nays, 1 absent and 1 abstention.

Vice Chairman Cox moved to postpone budget modifications for Gaming Commission GF (100-800) and Water Management GF (100-725). Motion passed 3 yeas, 0 nays, 1 absent, and 1 abstention.

Audit Proposal for Gallery & Smoke Shop

Vice Chairman Cox moved to postpone the Audit Proposals for Gallery and Smoke Shop until the scope of work is updated to include RV Park, Enterprises, Smoke Shop, and Gallery. Motion passed 3 yeas, 0 nays, 1 absent and 1 abstention.

*****Vice Chairman Cox moved to amend the agenda to add D. Resolution to separate the Smoke Shop from the Enterprises and add E. Temporary Closing of Gallery. Motion passed 3 yeas, 0 nays, 1 absent and 1 abstention. *****

Resolution to Separate Smoke Shop from Enterprises

Vice Chairman Cox moved to approve Resolution I-15-37 a resolution to separate the Smoke Shop from the Enterprises. Motion passed 3 yeas, 0 nays, 1 absent and 1 abstention.

Temporary Closing of the Gallery

Vice Chairman Cox moved to approve temporarily closing the Gallery until further notice to review internal controls and conduct a physical inventory. Motion passed 3 yeas, 0 nays, 1 absent and 1 abstention.

Other Business

Department of Health & Human Services Audit Finding Response

Business Committee approved Chairman Pratt to execute the findings response.

**** Meeting recessed at 3:47 pm on May 6, 2015****

****Meeting called back to order at 10:55 am on May 7, 2015****

Officers Present

Gary Pratt, Chairman
Lisa Switch, Treasurer
Chalis Cox, Secretary
Eagle McClellan, Councilperson

Staff/Guests Present

Renee Hagler, Acting Tribal Administrator
Amy Scott, Executive Assistant

All officers are present except Vice Chairman Cox, who is excused.

Equipment Request Form

Business Committee approved the Equipment Request Form.

BIA Intergovernmental Agreement – Fire Department

Councilperson McClellan moved to approve **Resolution I-15-38** a resolution authorizing the Chairman of the Iowa Tribe of Oklahoma to enter into a Cooperative Agreement with the Bureau of Indian Affairs to establish a Wildland Fire Fighting Program. Motion passed 3 yeas, 0 nays, 1 absent and 1 abstention.

Contract Health Position

Business Committee agreed to utilize Soliant Health to “headhunt” for a Medical Director. Also suggested that additional training be offered to the current Contract Health Employee.

Policy & Procedures-OMB Compliant

Business Committee suggested that Bernadette Huber, Compliance Officer attend a training session with Finley & Cook similar to the OMB Circular Training in Oklahoma City.

Final Drawdown and Financial Close Out-OES Exchange Grant

Discussion only item.

TM Request-Trailer at Horse Barn

Business Committee decided it was best to wait until the auction takes place so it is fair to everyone.

Pow Wow Maintenance Budget

Business Committee agrees that Maintenance will utilize the budget for seasonal workers and repairs, etc.

Quarterly Newsletter Option

Business Committee would like the newsletter to remain monthly.

Whitecloud Building – Refrigerator

Business Committee agreed to purchase the small refrigerator from BKJ Solutions for the WhiteCloud Building for activities.

Interviews (dates and applicant choices)

Deadline for Business Committee to send selections for the Assistant Tribal Administrator, Grant Writer and Human Resource Director. Acting Tribal Administrator, Renee Hagler will set up interviews for May 13th and 14th.

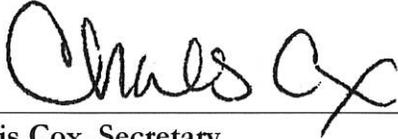
Relief Pharmacy Tech Agreement

Secretary Cox moved to approve the **Relief Pharmacy Tech Agreement**. Motion passed 3 yeas, 0 nays, 1 absent and 1 abstention.

With there being no further business the meeting adjourned at 12:42 p.m.

CERTIFICATION

I, Chalis Cox, Secretary of the Iowa Tribe of Oklahoma, do hereby certify that the above are minutes of a duly called special meeting held on May 6, 2015 at the Tribal Administrative Conference Room and were approved at a regular called meeting held on October 21, 2015 by a vote of 3 yeas, 0 nays, 1 absent and 1 abstention.

A handwritten signature in black ink, appearing to read "Chalis Cox", written over a horizontal line.

Chalis Cox, Secretary
Iowa Tribe of Oklahoma