



Special Business Committee Meeting  
Administrative Conference Room

June 17, 2015  
10:00 A.M

*Minutes*

Officers Present

Thomas Cox, Vice Chairman  
Chalis Cox, Secretary  
Eagle McClellan, Councilperson

Staff/Guests Present

Renee Hagler, Acting Tribal Administrator  
LaRenda Morgan, Tribal Administrator  
Amy Scott, Executive Assistant  
David McCullough, Attorney  
Scott Huebert, Accountant  
Melissa Crusoe, Accountant

Vice Chairman Cox called the meeting to order at 10:45 a.m.

Secretary Cox performed roll call and all officers were present except Chairman Pratt who is excused and Treasurer Switch.

Vice Chairman Cox declared a quorum present to conduct official business.

Councilperson McClellan gave the invocation.

Treasurer's Report

May 31, 2015 Financials

May 2015 financials were presented for review. Total assets for all Governmental funds was \$27.7 million, total liabilities for all governmental funds was \$4.9 million and total of all liabilities and fund balances was \$27.7 million. Total Revenues for all governmental funds was \$4 million, total expenditures for all governmental funds was \$7.6 million, gaming transfers in was \$5.1 million and fund balances at the end of the year was \$22.8 million.

## New Budgets

### Shakopee Donation (892-000)

Councilperson McClellan moved to approve **Resolution I-15-41** a resolution authorizing the approval of the Shakopee Donation Budget (892-000). Motion passed 2 yeas, 0 nays, 2 absent and 1 abstention.

### Dollar General (608-000)

Councilperson McClellan moved to approve **Resolution I-15-42** a resolution authorizing the approval of the Dollar General Budget (608-000). Motion passed 2 yeas, 0 nays, 2 absent and 1 abstention.

### Early Headstart 2015 (602-000)

Councilperson McClellan moved to approve **Resolution I-15-43** a resolution authorizing the approval of the Early Headstart 2015 Budget (602-000). Motion passed 2 yeas, 0 nays, 2 absent and 1 abstention.

### Early Headstart Admin 2015 (602-405)

Councilperson McClellan moved to approve **Resolution I-15-44** a resolution authorizing the approval of the Early Headstart Admin 2015 Budget (602-405). Motion passed 2 yeas, 0 nays, 2 absent and 1 abstention.

## Budget Modifications

Councilperson McClellan moved to approve in a blanket motion budget modifications for the **PSSF (879-000)**, **Victims Assistance (830-000)**, **Maintenance Indirect Cost (375-410)**, **Family Violence (893-000)**, **Voc Rehab (894-000)**, and **Eagle Aviary General Fund (100-480)** budgets. Motion passed 2 yeas, 0 nays, 2 absent and 1 abstention.

Business Committee placed the **Children's Justice Act (846-000)** budget modification on hold.

## Other Business

### Response to DHHS dated June 17, 2015

Business Committee agrees to the letter presented by David McCullough

### No Cost Extension Request-CJA Grant

No action

### Recreation storage building

Discussion only item. Business Committee wanted clarification on the location.

### Wellness Outdoor Education Days

Discussion only item. Just informational for the Business Committee

### Pow Wow Contract Workers

Discussion only item. Contractors start June 18, 2015; 5 individuals; 1 tribal member.

*\*\*\*\*Meeting recessed at 1:18 pm\*\*\*\**

*\*\*\*\*Meeting reconvened at 2:03 pm\*\*\*\**

**Pow Wow Youth Night (Education Sponsored)-previously 2 approvals**

No action taken. Item was already approved.

**Closing Calendar for Childcare**

Not approved

**Late arrival policy for Perkins Family Clinic**

Secretary Cox moved to approve the Late arrival policy for Perkins Family Clinic. Motion passed 2 yeas, 0 nays, 2 absent and 1 abstention.

**OES Department Discussion**

Discussion only item. Business Committee expressed their concern regarding the OES Director vacancy. Instructed Tribal Administrator to begin interviewing for the position.

**Water Testing Employee**

Water employee will be placed under the Fire Chief once vacancy is filled.

**Current Water Testing Employee's payroll coding**

Employee's payroll needs to be coded to 100-725 (OES Budget)

**Recycling Department Discussion**

Budget needs to be closed out- department is closed.

**Enterprise Employee Transfer Leave**

Business Committee approved the employee to retain leave accrued while employed in Enterprises.

**Fire Department Signage**

Signage was previously approved via email. Business Committee agreed that the incoming elected official's names be included on the Fire Department plaque.

**Fire Station dedication and additional funds for paving**

Business Committee does not want a dedication and approved the additional paving from the building to the road, not to exceed \$8,000.

**Childcare Father's Day event**

Business Committee agreed to the event as long as they catch and release the fish; or give the fish to the aviary. In addition a liability release for each person needs to be completed.

**Hopeline Compensation Documentation**

Providing follow up information to the Business Committee-no action taken.

**Victor Roubidoux-Capital Project Request**

Business Committee agreed for the Aviary to purchase a generator with excess capital funds, also plans to donate the current generator to the Maintenance Department.

**Resolution for Education Transfer**

No action taken. Education still needs to create a Vocational Tech application. Additionally the Business Committee would like “full time student “on the application.

**Mobile Home and RV Park**

Business Committee instructed Housing Director, Renee Hagler to collect rent at the RV Park and the Tryon Mobile Home Park and make deposits into the appropriate accounts.

**UNIKOT Membership**

Councilperson McClellan moved to approve **Resolution I-15-45** a resolution approving the membership with the United Indian Nations of Oklahoma, Kansas & Texas (UINOKT). Motion passed 2 yeas, 0 nays, 2 absent and 1 abstention.

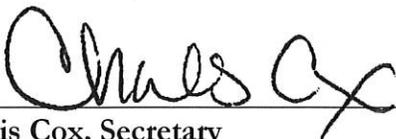
**Assistant Tribal Administrator Job Description**

Secretary Cox moved to approve the **Assistant Tribal Administrator Job Description** with corrections to add 4 years Bachelor’s Degree or equivalent. Motion passed 2 yeas, 0 nays, 2 absent and 1 abstention.

With there being no further business the meeting adjourned at 4:50 p.m.

**CERTIFICATION**

I, Chalis Cox, Secretary of the Iowa Tribe of Oklahoma, do hereby certify that the above are minutes of a duly called special meeting held on June 17, 2015 at the Tribal Administrative Conference Room and were approved at a regular called meeting held on October 21, 2015 by a vote of 3 yeas, 0 nays, 1 absent and 1 abstention.



Chalis Cox, Secretary  
Iowa Tribe of Oklahoma