



**Special Business Committee Meeting
Administrative Conference Room
December 2, 2015
10:00 A.M**

Minutes

Officers Present

Bobby Walkup, Chairman
Renee Lincoln, Vice Chairman
Judith Shores, Treasurer
Chalis Cox, Secretary
Eagle McClellan, Councilperson

Staff/Guests Present

Renee Hagler, Acting Tribal Administrator
Amy Scott, Executive Assistant
David McCullough, Attorney
Casie Lester, Administrative Assistant
Melissa Crusoe, Accountant
Victor Roubidoux, Aviary Director
Deanna Big Soldier, Tribal Member

Chairman Walkup called the meeting to order at 10:39 a.m.

Secretary Cox performed roll call and all officers were present.

Chairman Walkup declared a quorum present to conduct official business.

Councilperson McClellan gave the invocation.

Treasurer's Report

October 2015 Financials

October 2015 financials were presented for review. Total assets for all Governmental funds was \$26.8 million, total liabilities for all governmental funds was \$4.3 million and total of all liabilities and fund balances was \$26.8 million. Total Revenues for all governmental funds was \$8.7 million, total expenditures for all governmental funds was \$17.6 million, gaming transfers in was \$9.8 million and fund balances at the end of the year was \$22.4 million.

Resolution Approving payment increase to \$800

Vice Chairman Lincoln moved to approve **Resolution I-15-108** a resolution amending Resolution I-15-09 to reflect an increase of \$300 to the payment amount of the December 2015 payment, for a total payment of \$800 for all tribal members enrolled with the Iowa Tribe of Oklahoma as of December 31, 2015. Motion passed 4 yeas, 0 nays, 0 absent and 1 abstention.

New Budgets

BIA Aid to Tribal Government 2016- Replacing Resolution I-15-76

Treasurer Shores moved to approve **Resolution I-15-109** a resolution authorizing submission of a contract application to the U.S. Department of the Interior, Bureau of Indian Affairs to provide an Aid to Tribal Government (ATG) Program beginning January 1, 2016 until rescinded. Motion passed 4 yeas, 0 nays, 0 absent and 1 abstention. (This resolution replaces I-15-76)

BIA Higher Education 2016-Replacing Resolution I-15-77

Vice Chairman Lincoln moved to approve **Resolution I-15-110** a resolution authorizing submission of a contract application to the U.S. Department of the Interior, Bureau of Indian Affairs to provide a Higher Education Program beginning January 1, 2016 until rescinded. Motion passed 4 yeas, 0 nays, 0 absent and 1 abstention. (This resolution replaces I-15-77)

BIA Social Services 2016- Replacing Resolution I-15-78

Vice Chairman Lincoln moved to approve **Resolution I-15-111** a resolution authorizing submission of a contract application to the U.S. Department of the Interior, Bureau of Indian Affairs to provide a Social Services Program beginning January 1, 2016 until rescinded. Motion passed 4 yeas, 0 nays, 0 absent and 1 abstention. (This resolution replaces I-15-78)

BIA Community Fire 2016-Replacing Resolution I-15-79

Vice Chairman Lincoln moved to approve **Resolution I-15-112** a resolution authorizing submission of a contract application to the U.S. Department of the Interior, Bureau of Indian Affairs to provide a Community Fire Program beginning January 1, 2016 until rescinded. Motion passed 4 yeas, 0 nays, 0 absent and 1 abstention. (This resolution replaces I-15-79)

BIA Job Placement & Training 2016- Replacing Resolution I-15-80

Vice Chairman Lincoln moved to approve **Resolution I-15-113** a resolution authorizing submission of a contract application to the U.S. Department of the Interior, Bureau of Indian Affairs to provide a Job Placement and Training Program beginning January 1, 2016 until rescinded. Motion passed 4 yeas, 0 nays, 0 absent and 1 abstention. (This resolution replaces I-15-80)

BIA Tribal Court 2016- Replacing Resolution I-15-81

Vice Chairman Lincoln moved to approve **Resolution I-15-114** a resolution authorizing submission of a contract application to the U.S. Department of the Interior, Bureau of Indian Affairs to provide a Tribal Court Program beginning January 1, 2016 until rescinded. Motion passed 4 yeas, 0 nays, 0 absent and 1 abstention. (This resolution replaces I-15-81)

Victims Assistance (619-000)

Treasurer Shores moved to approve **Resolution I-15-115** a resolution authorizing the approval of the Victims Assistance Budget (619-000). Motion passed 4 yeas, 0 nays, 0 absent and 1 abstention.

CCDF 2016 (620-000)

Vice Chairman Lincoln moved to approve **Resolution I-15-116** a resolution authorizing the approval of the CCDF 2016 Budget (620-000). Motion passed 4 yeas, 0 nays, 0 absent and 1 abstention.

CCDF 2016 (620-405)

Vice Chairman Lincoln moved to approve **Resolution I-15-117** a resolution authorizing the approval of the CCDF 2016 Budget (620-405). Motion passed 4 yeas, 0 nays, 0 absent and 1 abstention.

CCDF 2016 (620-415)

Vice Chairman Lincoln moved to approve **Resolution I-15-118** a resolution authorizing the approval of the CCDF 2016 Budget (620-415). Motion passed 4 yeas, 0 nays, 0 absent and 1 abstention.

Budget Modifications

Treasurer Shores moved to ratify in a blanket motion budget modifications for **BIA Job Placement & Training (539-562)**, **Ratify BIA Scholarships (539-561)**, **Ratify Aviary General Fund (100-480)** and **Ratify Tribal Assistance General Fund (100-900)**. Motion passed 4 yeas, 0 nays, 0 absent and 1 abstention.

Vice Chairman Lincoln moved to approve in a blanket motion budget modifications for **Tribal Government Programs (819-000)**, **DOJ-Sexual Assault Services (800-000)**, **CCDF 2015 (898-000)**, **BIA Scholarships (539-561)**, **BIA Job Placement & Training (539-562)**, **General Fund Scholarships (100-561)** and **Title VI-A (891-000)**. Motion passed 4 yeas, 0 nays, 0 absent and 1 abstention.

Budget modification for **Human Resources Indirect Cost (375-200)** was not approved.

New Business

Victor Roubidoux-Aviary Anniversary Update-~~Done out of order after invocation~~

Victor Roubidoux requested letters be sent out to Tribal Members inviting them to the 10th Year Anniversary of the Eagle Aviary being held on January 12, 2016. Silent Auction and Traditional meal.

Also requested letter of support be placed on Tribal letterhead and mailed to the USFWS. Business Committee approved.

Tribal Member Deanna Big Soldier

Discussion item.

Tutoring Agreement (DJ)

Treasurer Shores moved to approve **Tutoring Agreement (DJ)** with corrections to remove portion of Section 3, items a & b of contract. Motion passed 4 yeas, 0 nays, 0 absent and 1 abstention.

Ratify Eclipse Agreement

Vice Chairman Lincoln moved to ratify the **Eclipse Agreement**. Motion passed 4 yeas, 0 nays, 0 absent and 1 abstention.

Bah Kho Je Distribution (Incorporate an Entity)

Treasurer Shores moved to approve **Resolution I-15-119** a resolution of the Business Committee of the Iowa Tribe of Oklahoma authorizing the tribe to incorporate an entity to be known as Bah-Kho-Je Distribution, Inc. under the laws of the Iowa Tribe of Oklahoma. Motion passed 4 yeas, 0 nays, 0 absent and 1 abstention.

Bah Kho Je Distribution Bylaws

No Action taken.

Bah Kho Je Distribution Certificate of Incorporation

Treasurer Shores moved to approve the **Bah Kho Je Distribution Certificate of Incorporation**. Motion passed 4 yeas, 0 nays, 0 absent and 1 abstention.

Bah Kho Je Leasing (Incorporate an Entity)

Treasurer Shores moved to approve **Resolution I-15-120** a resolution of the Business Committee of the Iowa Tribe of Oklahoma authorizing the tribe to incorporate an entity to be known as Bah-Kho-Je Leasing, Inc. under the laws of the Iowa Tribe of Oklahoma. Motion passed 4 yeas, 0 nays, 0 absent and 1 abstention

Bah Kho Je Leasing Bylaws

No Action taken.

Bah Kho Je Leasing Certificate of Incorporation

Vice Chairman Lincoln moved to approve the **Bah Kho Je Leasing Certificate of Incorporation**. Motion passed 4 yeas, 0 nays, 0 absent and 1 abstention

*****Recessed at 12:51 p.m.*****

*****Meeting back in session at 3:38 p.m.*****

NCVRW Grant Submission

Councilperson McClellan moved to approve **Resolution I-15-121** a resolution authorizing submission of a grant proposal to the National Association of VOCA Assistance Administrators for a 2015 National Crime Victims' Rights Week Community Awareness Project. Motion passed 4 yeas, 0 nays, 0 absent and 1 abstention

VOCA Grant Submission (2016)

Councilperson McClellan moved to approve **Resolution I-15-122** a resolution authorizing submission of a grant application to the Oklahoma District Attorney's Council for a grant covering legal assistance and transitional housing for victims of domestic violence, and sexual assault or stalking. Motion passed 4 yeas, 0 nays, 0 absent and 1 abstention. (Note: Be sure that letter was issued to waive Protection Order fee within the Iowa Tribal Court)

NRCS Resolution

Vice Chairman Lincoln moved to approve **Resolution I-15-123** a resolution authorizing Chairman Bobby Walkup to execute a contract with the Natural Resources Conservation Service (NRCS). Motion passed 4 yeas, 0 nays, 0 absent and 1 abstention.

Childcare Issues

Business Committee wants to engage Ric Short to evaluate Early Head Start vs. Childcare Facility.

Roberts Consulting Agreement

Treasurer Shores moved to approve **Roberts Consulting Agreement**. Motion passed 4 yeas, 0 nays, 0 absent and 1 abstention.

Part Time Pharmacist Agreement

Discussion Item. TA will get more information and hire as an employee not a contractor.

SDPI RD/CD (Dietician)

No Action taken. Business Committee needs to review. Send out via email for approval.

IHS AFA Renewal - P.L. 93-638 Primary Health Clinic Contract No. HS124620140027 FY2016

Secretary Cox moved to approve submission of the Renewal. Motion passed 4 yeas, 0 nays, 0 absent and 1 abstention.

Vice Chairman Lincoln requested 3 years history on Actual Expenses (not budgeted amounts) for each division of the Clinic.

Online Gallery

Discussion Item. Get with Donna Harders to see what else is needed to get the Gallery online.

Check with Stephan Burris and Jeff Black on availability of staff to open the Gallery 3 days a week through the Holidays.

Archive Project Coordinator

Vice Chairman Lincoln moved to approve the **Archive Project Coordinator**. Motion passed 4 yeas, 0 nays, 0 absent and 1 abstention.

Education Specialist Position Salary

Already addressed in budget modification.

Tribal Assistance Discussion

TAP meeting requested. Business Committee wants to address reimbursements on all utility payments, review application wording, address incarcerated tribal members usage, and address personal property taxes vs. income taxes. Meeting date TBD.

Burial Assistance

Item will be addressed during the TAP meeting. Discussion of prepaying burial expenses, and prepaid reimbursement.

******Recessed at 5:00 p.m. Meeting will reconvene on 12-3-15 at 1:00 p.m.******

******Meeting called back to order on 12-3-15 at 1:58 p.m.******

Officers Present

Bobby Walkup Chairman
Renee Lincoln, Vice Chairman
Judith Shores, Treasurer
Chalis Cox, Secretary
Eagle McClellan, Councilperson

Staff/Guests Present

Renee Hagler, Acting Tribal Administrator
Amy Scott, Executive Assistant
Casie Lester, Administrative Assistant

Director Evaluations

Discussion item. See notes.

2016 Benefits (Employees)

Iowa Tribe HR will coordinate with Casino HR and then report information to the Business Committee for a decision.

Tax Commission Discussion & Budget

No action. Item will be addressed once meeting has taken place with the ITO Tax Commission and Attorney David McCullough.

******Vice Chairman Lincoln exited the meeting at 3:43 p.m.******

Enrollments

Treasurer Shores moved to approve Resolution I-15-124 a resolution to enroll Gilberto Cruz Guerrero Jr. to the Iowa Tribe of Oklahoma membership roll. Motions passed 3 yeas, 0 nays, 1 absent and 1 abstention.

Treasurer Shores moved to approve Resolution I-15-125 a resolution to enroll Josiah Saint Big Solider Lopez to the Iowa Tribe of Oklahoma membership roll. Motions passed 3 yeas, 0 nays, 1 absent and 1 abstention.

Treasurer Shores moved to approve Resolution I-15-126 a resolution to enroll Zechariah Talbert Cole to the Iowa Tribe of Oklahoma membership roll. Motions passed 3 yeas, 0 nays, 1 absent and 1 abstention.

Treasurer Shores moved to approve Resolution I-15-127 a resolution to enroll Carol Sue Bleisch. to the Iowa Tribe of Oklahoma membership roll. Motions passed 3 yeas, 0 nays, 1 absent and 1 abstention.

Treasurer Shores moved to approve Resolution I-15-128 a resolution to enroll Mariah Rileigh Twoguns to the Iowa Tribe of Oklahoma membership roll. Motions passed 3 yeas, 0 nays, 1 absent and 1 abstention.

Treasurer Shores moved to approve Resolution I-15-129 a resolution to enroll Landan Hawk Pratt to the Iowa Tribe of Oklahoma membership roll. Motions passed 3 yeas, 0 nays, 1 absent and 1 abstention.

With there being no further business the meeting adjourned at 3:56 p.m.

CERTIFICATION

I, Chalis Cox, Secretary of the Iowa Tribe of Oklahoma, do hereby certify that the above are minutes of a duly called special meeting held on December 2, 2015 at the Tribal Administrative Conference Room and were approved at a regular called meeting held on January 25, 2016 by a vote of 4 yeas, 0 nays, 0 absent and 1 abstention.



Chalis Cox, Secretary
Iowa Tribe of Oklahoma