



Iowa Tribe of Oklahoma

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Special Business Committee Meeting Administrative Conference Room November 19, 2014 10:00 A.M. Minutes

Officers Present

Thomas Cox, Vice Chairman
Lisa Switch, Treasurer
Chalis Cox, Secretary
Eagle McClellan, Councilperson

Staff/Guest Present

Amy Scott, Executive Assistant
Stephanie Crowder, Tribal Administrator
David McCullough, Attorney
Melissa Crusoe, Accountant
Scott Huebert, Accountant

Vice Chairman Cox called the meeting to order at 11:55 a.m.

Secretary Cox performed roll call and all officers were present except Chairman Pratt.

Vice Chairman Cox declared a quorum present to conduct official business.

Councilperson McClellan gave the invocation.

*Treasurer Switch made a motion to amend the agenda to add (**Aviary Budget Modification**) Item 3 under Budget Modifications and items **S. Increase Eagle Feathers Allowance; T. Relocation of Eagle Feather Distribution; and U. Capital Expenditures.** Motion passed 3 yeas, 0 nays, 1 absent and 1 abstention.*

Treasurer's Report

October 2014 Financials – Presented by Finley & Cook

October 2014 financials were presented for review. Total assets for all Governmental funds was \$25.5 million, total liabilities for all governmental funds was \$3.1 million and total of all liabilities and fund balances was \$25.5 million. Total Revenues for all governmental funds was \$8.1 million, total expenditures for all governmental funds was \$20.3 million, gaming transfers in was \$6.4 million and fund balances at the end of the year was \$22.4 million.

Treasurer Switch suggested all Credit Card statements dated prior to November 2014 be reconciled by 12/15/2014.

New Budgets

Tribal Herd Development 2014-2015 (881-000)

Treasurer Switch moved to approve **Resolution I-14-121** a resolution authorizing the approval of the Tribal Herd Development 2014-2015 Budget (881-000). Motion passed 3 yeas, 0 nays, 1 absent and 1 abstention.

Budgets Modifications

Treasurer Switch moved to approve in a blanket motion the budget modifications for **Victims Assistance (830-000)**, **Fire Department (100-750)** and **Aviary (100-480)**. Motion passed 3 yeas, 0 nays, 1 absent and 1 abstention.

2014 Audit Proposals

Treasurer Switch provided 3 proposals received for the Tribal Audit and moved to approve Egghart & Associates to provide audit services to the tribe for 2014-2016 government audits. Motion passed 3 yeas, 0 nays, 1 absent and 1 abstention.

New Business

Visit from Grievance Committee

Discussion item only. No action taken.

Meeting recessed at 1:21 p.m.

Meeting reconvened at 2:27 p.m.

Ratify Resolution I-14-120

Councilperson McClellan moved to ratify **Resolution I-14-120** a resolution affirming Iowa Tribe of Oklahoma designation of the International Building Codes to apply to all construction in Iowa Tribe of Oklahoma Indian Country previously approved by email on November 7, 2014. Motion passed 3 yeas, 0 nays, 1 absent and 1 abstention.

Charge Accountants (Travel Plaza)

Discussion item only. No action taken.

2015 Benny Card Amount

Discussion item only. No action taken.

Enrollment Audit

Discussion item only. No action taken.

Dental Support Center-Oral HP/DP Grant Proposal

Discussion item only. No action taken.

18 Month Strategic Plan – Clinic

Secretary Cox moved to approve the 18 Month Strategic Plan for the Clinic. Motion passed 3 yeas, 0 nays, 1 absent and 1 abstention.

Clinic Operations (TA to oversee Clinic)

Treasurer Switch moved to approve the Tribal Administrator to oversee the Clinic. Pending letter from Chairman Pratt and approved by legal. Motion passed 3 yeas, 0 nays, 1 absent and 1 abstention.

Request Funds for Water Tower Renovation

Business Committee requested more information-directed Tribal Administrator to get with director and instruct 3 bids for the repairs.

****Treasurer Switch exited the meeting at 4:11 p.m.****

Roberson Oil Company

Discussion only item. No action taken.

Russell Engineering Contract (From Travel Plaza to 760 Road)

Discussion only item. No action taken.

Facilities Department Strategic Plan 2015-2018

Secretary Cox moved to postpone the Facilities Department Strategic Plan for 2015-2018. Motion passed 2 yeas, 0 nays, 2 absent and 1 abstention.

Roof Repair at Perkins Family Clinic

Pending quotes. No action taken.

Name of Maintenance Department

No action taken.

Implement new structure set up pf Maintenance Department divisions and job descriptions

No action taken.

2015 Budget Salaries approval for recently approved job descriptions "Facilities Engineer Specialist"

No action taken.

Purchase of (2) Two John Deere Gators

Discussion only item. No action taken.

Purchase of Tractor

Discussion only item. No action taken.

Increase Eagle Feather Allowance

Councilperson McClellan moved to approve **Resolution I-14-122** a resolution increasing the maximum quantity of Eagle feathers to each Iowa Tribe of Oklahoma member from 14 feathers to 20 feathers. Motion passed 2 yeas, 0 nays, 2 absent and 1 abstention.

Relocation of Eagle Feather Distribution

Councilperson McClellan moved to approve relocating the distribution of Eagle feathers from the Aviary to the Police Department with proper approvals from U.S. Fish and Wildlife. Motion passed 2 yeas, 0 nays, 2 absent and 1 abstention.

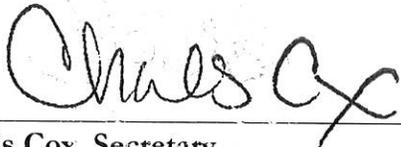
Capital Expenditures

Councilperson McClellan moved to approve the Aviary Capital Expenditure requests. Motion passed 2 yeas, 0 nays, 2 absent and 1 abstention.

With there being no further business the meeting adjourned at 5:00 p.m.

CERTIFICATION

I, Chalis Cox, Secretary of the Iowa Tribe of Oklahoma, do hereby certify that the above are minutes of a duly called special meeting held on November 19, 2014 at the Tribal Administrative Conference Room and were approved at a regular called meeting held on January 27, 2015 by a vote of 3 yeas, 0 nays, 1 absent and 1 abstention.



Chalis Cox, Secretary
Iowa Tribe of Oklahoma