



Iowa Tribe of Oklahoma

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Special Business Committee Meeting Administrative Conference Room

May 21, 2014

10:00 A.M.

Minutes

Officers Present

Gary Pratt, Chairman

Lisa Switch, Treasurer

Leslie Tanyan, Secretary

Staff/Guest Present

David McCullough, Attorney

Lori Stropes, Acting Tribal Admin.

Amy Scott, Executive Assistant

Scott Huebert, F&C Accountant

Melissa Crusoe, F&C Accountant

Chairman Pratt called the meeting to order at 10:50 a.m.

Secretary Tanyan performed roll call and all officers were present except Vice Chairman Walkup and Councilperson Lincoln.

Chairman Pratt declared a quorum present to conduct official business.

Chairman Pratt gave the invocation.

Treasurer's Report

April 2014 Financials

April 2014 Financials reviewed and filed.

April Closing date 4/25/2014 Security Card Statement

Secretary Tanyan moved to approve the charges on the Security Bank Card Statement-closing date April 2014. Motion passed 2 yeas, 0 nays, 2 absent and 1 abstention.

Budgets

New Budgets

Treasurer Switch moved to approve Resolution I-14-46 a resolution authorizing the approval of the Nutrition Services Incentive Program (NSIP) Budget (875). Motion passed 2 yeas, 0 nays, 2 absent and 1 abstention.

Budget Modifications

Secretary Tanyan moved to approve the budget modifications for Education (539-561), Victims Assistance (830), Health Administration (630-000), Pharmacy (630-866), Community Health (630-863), Children's Justice Act (846) and Tribal Herd Development (873). Motion passed 2 yeas, 0 nays, 2 absent and 1 abstention.

Other Business

Tribal Assistance Receptionist Job Description

Not approved.

Complex Receptionist Job Description

Secretary Tanyan moved to approve the Complex Receptionist Job Description with changes to the Education and Experience section of the job description. Motion passed 2 yeas, 0 nays, 2 absent and 1 abstention.

Dietician Job Description

Treasurer Switch moved to approve the Dietician Job Description. Motion passed 2 yeas, 0 nays, 2 absent and 1 abstention.

Dispatch Agreements

Treasurer Switch moved to approve the Dispatch Agreements for Agra & Tryon. Motion passed 2 yeas, 0 nays, 2 absent and 1 abstention.

Childcare Pay Increases

Treasurer Switch moved to approve the Childcare Pay Increases. Motion passed 2 yeas, 0 nays, 2 absent and 1 abstention.

McCormick & Associates-Land in Stillwater

Discussion item only. No action taken.

Summer Camp Forms

Secretary Tanyan moved to approve the Summer Youth Camp Forms. Motion passed 2 yeas, 0 nays, 2 absent and 1 abstention.

Tribal Youth Awards

Discussion item only. No action taken.

Tribal Health Alliance Agreement

Discussion item only. This was basically an FYI for the Business Committee.

*****Chairman Pratt called a break at 1:14 pm*****

*****Chairman Pratt called meeting back at 1:43 pm*****

Optometry Budget Justification

Business Committee already approved these costs in the 2014 Clinic Budget. No action needed.

Tribal Administrator Offer

Business Committee decided on a base salary and conditions of job offer. Agreed Human Resources should contact candidate.

ICDBG Grant-Cultural Center vs Distribution Center

Business Committee previously decided on a Cultural Center in a prior meeting.

Constitutional Review Survey-Discussion

Business Committee agreed to have surveys created and sent out to Tribal Members.

Disability-Use Elders Assistance-Discussion

Discussion item only. No action taken.

BKJ Contract

Mr. McCullough presented for Chairman's signature.

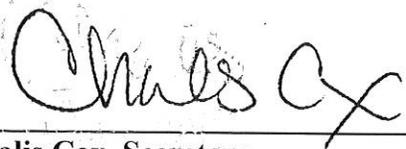
Schwab Forms-Discussion

Discussion item only. Treasurer Switch updated Business Committee on Schwab documents needing to be executed.

With there being no further business the meeting adjourned at 2:30 p.m.

CERTIFICATION

I, Chalis Cox, Secretary of the Iowa Tribe of Oklahoma, do hereby certify that the above are minutes of a duly called special meeting held on May 21, 2014 at the Tribal Administrative Conference Room and were approved at a regular called meeting held on October 15, 2014 by a vote of 4 yeas, 0 nays, 0 absent and 1 abstention.



Chalis Cox, Secretary
Iowa Tribe of Oklahoma