



## Iowa Tribe of Oklahoma

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### Special Business Committee Meeting Administrative Conference Room

February 10, 2014

10:00 A.M.

Minutes

#### Officers Present

Gary Pratt, Chairman

Bobby Walkup, Vice Chairman

Lisa Switch, Treasurer

Leslie Tanyan, Secretary

Renee Lincoln, Councilperson

#### Staff/Guest Present

David McCullough, Attorney

Amy Scott, Executive Assistant

Scott Huebert, Accountant

Melissa Crusoe, Accountant

Chairman Pratt called the meeting to order at 10:45 a.m.

Secretary Tanyan performed roll call and all officers were present.

Chairman Pratt declared a quorum present to conduct official business.

Chairman Pratt gave the invocation.

*\*\*\*\*Treasurer Switch moved to amend the agenda to add item E. Yearly Audit-Tribal Assistance under new business. Motion passed 4 yeas, 0 nays, 0 absent and 1 abstention. \*\*\*\**

*\*\*\*\*Councilperson Lincoln moved to amend the agenda to add item C. Budget Approvals under Treasurer's report. Motion passed 4 yeas, 0 nays, 0 absent and 1 abstention. \*\*\*\**

#### Treasurer's Report

##### December 2013 Financials

Scott Huebert presented the December 2013 financials for review. Total assets for all Governmental funds was \$29.7 million, total liabilities for all governmental funds was \$3.1 million and total of all liabilities and fund balances was \$29.7 million. Total Revenues for all governmental funds was \$8.8 million, total expenditures for all governmental funds was \$18.8 million, gaming transfers in was \$11.9 million and fund balances at the end of the year was \$26.5 million.

## **Budget Modifications**

### **Vocational Rehabilitation**

Treasurer Switch moved to approve the **Vocational Rehabilitation (817)** budget modification. Motion passed 4 yeas, 0 nays, 0 absent and 1 abstention

### **Budget Approvals**

Vice Chairman Walkup moved to approve the Health Program Contingency Plan General Fund Budget with monies under Incentive Awards line item on hold until plan is approved by Business Committee. Motion passed 4 yeas, 0 nays, 0 absent, and 1 abstention.

Treasurer Switch moved to approve 2014 Health Care Budgets. Motion passed 4 yeas, 0 nays, 0 absent and 1 abstention.

### **Enrollments**

Secretary Tanyan moved to approve **Resolution I-11-85-A** a resolution to amend resolution I-11-85 enrolling Anna Marie Steiert to the Iowa Tribe of Oklahoma membership roll for the purpose of correcting clerical errors. Motion passed 4 yeas, 0 nays, 0 absent and 1 abstention.

Councilperson Lincoln moved to approve **Resolution I-14-21** a resolution to enroll Aaliyah Sky Wood to the Iowa Tribe of Oklahoma membership roll. Motion passed 4 yeas, 0 nays, 0 absent and 1 abstention.

Secretary Tanyan moved to approve **Resolution I-14-22** a resolution to enroll Kendra Shelby Begay to the Iowa Tribe of Oklahoma membership roll. Motion passed 4 yeas, 0 nays, 0 absent and 1 abstention.

### **New Business**

*\*\*\*\*Secretary Tanyan exited meeting @ 2:35 pm\*\*\*\**

#### **Agreement between ITO and Bah Kho Je (Travel Plaza)**

Vice Chairman Walkup moved to approve **Resolution I-14-23** a resolution approving a contract with Bah Kho Je Solutions to provide general contractor services for the Iowa Tribe Travel Plaza and authorize the Chairman to execute said contract. Motion passed 3 yeas, 0 nays, 1 absent and 1 abstention.

#### **Agreement between ITO and Bah Kho Je (Distribution Center)**

Vice Chairman Walkup moved to approve **Resolution I-14-24** a resolution approving a contract with Bah Kho Je Solutions to provide general contractor services for the Iowa Tribe Distribution Center and authorize the Chairman to execute said contract. Motion passed 3 yeas, 0 nays, 1 absent and 1 abstention.

*\*\*\*\*Secretary Tanyan returned to the meeting @ 2:40 pm\*\*\*\**

#### **Bureau of Indian Affairs request**

Discussion item only

#### **ITO Mini Mart Appraisal**

Tribe will process payment for appraisal. Business Committee agrees that the Carney property should be sold.

**Yearly Audit- Tribal Assistance**

Treasurer Switch moved to approve a mandatory audit for tribal assistance. Motion passed 4 yeas, 0 nays, 0 absent, and 1 abstention.

**With there being no further business the meeting adjourned at 3:02 p.m.**

**CERTIFICATION**

**I, Leslie Tanyan, Secretary of the Iowa Tribe of Oklahoma, do hereby certify that the above are minutes of a duly called special meeting held on February 10, 2014 at the Tribal Administrative Conference Room and were approved at a regular called meeting held on April 21, 2014 by a vote of 2 yeas, 0 nays, 2 absent and 1 abstention.**

  
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Leslie Tanyan, Secretary  
Iowa Tribe of Oklahoma