



Iowa Tribe of Oklahoma

335588 E. 750 Rd.

Perkins, OK 74059

Phone: (405)-547-2402

Fax: (405)-547-1032

Regular Business Committee Meeting Administrative Conference Room

April 21, 2014

11:00 A.M.

Minutes

Officers Present

Gary Pratt, Chairman

Bobby Walkup, Vice Chairman

Leslie Tanyan, Secretary

Staff/Guest Present

Lori Stropes, Acting Tribal Admin.

Amy Scott, Executive Assistant

Melissa Crusoe, F&C Accountant

Scott Huebert, F&C Accountant

Chairman Pratt called the meeting to order at 11:57 a.m.

Secretary Tanyan performed roll call and all officers were present except Treasurer Switch and Renee Lincoln who is excused.

Chairman Pratt declared a quorum present to conduct official business.

Chairman Pratt gave the invocation.

Secretary's Report

Secretary Tanyan moved to approve January 15, 2014, January 23, 2014, February 10, 2014, February 12, 2014, March 5, 2014 and March 27, 2014 minutes. Motion passed 2 yeas, 0 nays, 2 absent and 1 abstention.

Treasurer's Report

Financials

Scott Huebert presented the March 2014 financials for review. Total assets for all Governmental funds was \$28 million, total liabilities for all governmental funds was \$2.7 million and total of all liabilities and fund balances was \$28 million. Total Revenues for all governmental funds was \$1.9 million, total expenditures for all governmental funds was \$4.5 million, gaming transfers in was \$1.5 million and fund balances at the end of the year was \$25.3 million.

New Budgets

Vice Chairman Walkup moved to approve Resolution I-14-38 a resolution authorizing the approval of the Title IV-B Budget (872). Motion passed 2 yeas, 0 nays, 2 absent and 1 abstention.

Vice Chairman Walkup made a motion to postpone the Tribal Herd Development budget (873). Motion passed 2 yeas, 0 nays, 2 absent and 1 abstention.

Secretary Tanyan moved to approve **Resolution I-14-39** a resolution authorizing the approval of the Title IV-C Budget (874). Motion passed 2 yeas, 0 nays, 2 absent and 1 abstention.

Secretary Tanyan moved to approve **Resolution I-14-40** a resolution authorizing the approval of the Title IV-A Budget (891). Motion passed 2 yeas, 0 nays, 2 absent and 1 abstention.

Budget Modifications

Secretary Tanyan moved to approve **IMLS (836-000), IMLS (812), Aviary General Fund (100-480), Water Management General Fund (100-725), Water Quality 13-14 (869), Gaming Commission General Fund (100-800), Vocational Rehabilitation (817), Forest Services – Firefighters (854), Title IV-B (829), Volunteer Fire Department (100-750), Elder Nutrition General Fund (100-490), BIA ICW (540) Cleanup, BIA ICW (540) 2014 funding and carry-over, BIA Aid to Tribal Government (541) cleanup, BIA Aid to Tribal Government (541) 2014 funding and carry-over, BIA Court (537) cleanup, BIA Court (537) 2014 funding and carry-over, BIA Court Program Income (537-600) 2014 funding and carry-over, BIA Scholarships (539-561) cleanup, BIA Scholarships (539-561) 2014 funding and carry-over, BIA Job Placement and Training (539-562) cleanup, BIA Job Placement and Training (539-562) 2014 funding and carry-over, BIA Social Services (538) cleanup, BIA JOM (532) cleanup, BIA Community Fire (542) 2014 funding and carry-over, BIA Tribal Transportation (544) 2014 funding and carry-over, and BIA Law Enforcement (527) cleanup**, budget modifications. Motion passed 2 yeas, 0 nays, 2 absent and 1 abstention.

Secretary Tanyan moved to ratify the **BIA Law Enforcement (527) 2014 funding and carry-over** budget modification previously approved via email. Motion passed 2 yeas, 0 nays, 2 absent and 1 abstention.

Secretary Tanyan made a motion to postpone the **BIA Social Services (538) 2014 funding and carry-over** budget modification. Motion passed 2 yeas, 0 nays, 2 absent and 1 abstention.

Approval of April 2014 Credit Card Charges

Vice Chairman Walkup moved to approve the April 2014 Credit Card Charges for the Business Committee. Motion passed 2 yeas, 0 nays, 2 absent and 1 abstention.

New Business

Juvenile Detention Contract

Secretary Tanyan moved to approve **Resolution I-14-41** a resolution authorizing the execution of the Juvenile Detention Contract between the Iowa Tribe of Oklahoma and Sac and Fox Nation Business Committee. Motion passed 2 yeas, 0 nays, 2 absent and 1 abstention.

Gold Star Land Services

Discussion item only.

Universal Land Services

Discussion item only.

Fraudulent Check Updates

No new information available.

Farming and grazing lease for Iowa S 97-A

More information needed from BIA- no action.

Ratify Sovereign Finance Contract

Secretary Tanyan moved to approve the **Sovereign Finance Contract**. Motion passed 2 yeas, 0 nays, 2 absent and 1 abstention.

*****Treasurer Switch entered the meeting via telephone @ 2:16 pm. *****

*****Treasurer Switch exited the meeting @ 2:20 pm. *****

Modification to Michelle Holiday's contract

Informational only-amendment to contract to come at a later date.

Constitutional Review

Business Committee agreed to send out surveys.

Water System-Boys Ranch

Discussion item only.

Childcare Policy on Payment and Collection Fees & Withholding Form

Secretary Tanyan moved to approve **Childcare Policy on Payment and Collection Fees & Withholding Form**. Motion passed 2 yeas, 0 nays, 2 absent and 1 abstention.

Tribal Youth Awards Date

Discussion item only.

Money Transfers for Travel Plaza

Discussion item only.

Contract for BKJ Project Managers

Business Committee agreed to assign this to Michelle Holiday to create Job Descriptions

Shower/Bath House

Discussion item only.

Marjo Operating Co. Inc.

Secretary Tanyan moved to approve the Waiver of Advertisement for oil and gas lease and Acceptance of Lessor forms for Iowa M 59. Motion passed 2 yeas, 0 nays, 2 absent and 1 abstention.

General Manager Contract

Secretary Tanyan moved to approve the **General Manager Contract for Cimarron Casino**. Motion passed 2 yeas, 0 nays, 2 absent and 1 abstention.

Chief Financial Officer Contract

Secretary Tanyan moved to approve the **Chief Financial Contract for Cimarron Casino**. Motion passed 2 yeas, 0 nays, 2 absent and 1 abstention.

Emergency Management Plan Grant Submission

Vice Chairman Walkup moved to approve **Resolution I-14-42** a resolution authorizing the submission of an application for a grant that would pay for the creation of a FEMA approved Hazard Mitigation Plan, utilizing the assistance of Ms. Judy Soos, DBA Associated Professional Services. Motion passed 2 yeas, 0 nays, 2 absent and 1 abstention.

Optometry Plan

Optometric Technician – Job Description

Optician Technician –Job Description

Optometrist – Job Description

Optician – Job Description

Vice Chairman Walkup made a motion to postpone the **Optometry Plan, Optometric Technician – Job Description, Optician Technician –Job Description, Optometrist – Job Description, and Optician – Job Description.** Motion passed 2 yeas, 0 nays, 2 absent and 1 abstention.

Victims Services Unit Project Aide-Job Description

Secretary Tanyan moved to approve the **Victims Services Unit Project Aide-Job Description.** Motion passed 2 yeas, 0 nays, 2 absent and 1 abstention.

Transitional Housing Victim Advocate – Job Description

Secretary Tanyan moved to approve the **Transitional Housing Victim Advocate – Job Description.** Motion passed 2 yeas, 0 nays, 2 absent and 1 abstention.

Proposal from HR to change Payroll Systems

No action taken.

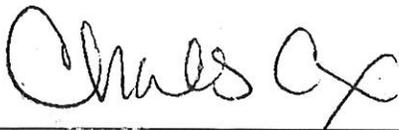
Law Enforcement Grant Information

Vice Chairman Walkup moved to approve budget modification for **Law Enforcement** pending legal review to cover 38k for radio. Motion passed 2 yeas, 0 nays, 2 absent and 1 abstention.

With there being no further business the meeting adjourned at 3:38 p.m.

CERTIFICATION

I, Chalis Cox, Secretary of the Iowa Tribe of Oklahoma, do hereby certify that the above are minutes of a duly called regular meeting held on **April 21, 2014** at the Tribal Administrative Conference Room and were approved at a regular called meeting held on **October 15, 2014** by a vote of 4 yeas, 0 nays, 0 absent and 1 abstention.



Chalis Cox, Secretary
Iowa Tribe of Oklahoma