

NEW MOTOR VEHICLE REGISTRATIONS

New motor vehicle registrations must be done in person by the Tribal Member(s) only. To obtain a veteran or handicap tag, it is required that the Ioway Tribal Member(s) is the Veteran/handicapped individual.

If the Tribal Member(s) is not able to register their vehicle, they must fill out an "Authorization for Registration/Renewal" form naming a person authorized to do the Registration. The form must be filled out completely, or it will not be accepted.

Veterans' applicants – Must provide a copy of their DD214, and if they are 100% disabled, they shall provide a disability letter to receive the veterans tag at a discounted rate. Otherwise the tag will be the regular rate.

Handicap applicants – Must provide their handicapped parking placard application completed and signed by their physician. The tags will be the regular rate.

Elders Discount - Tribal Elders 55+ will receive the current flat rate for one vehicle only.

The following is a list of required documents you must have for new motor vehicle registration (s):

TITLE to vehicle - Must include the seller's and the buyer's name and address; buyer and seller must both print and sign their name, and the title must be notarized.

Bill of Sale or Sales Contract - If the vehicle was purchased from an individual, a notarized Bill of Sale listing the buyer's name, Year, Make, Model, Price of Vehicle, and the Seller's signature. A "Bill of Sale" form can be obtained at the Tag Office.

Lien Entry Form – (if applicable) A tribal member's name must be on the Lien Entry Form.

Iowa Tribe of Oklahoma CDIB card. Tribal members without their card shall be directed to contact the enrollment department for verification or replacement of their CDIB card.

Original Oklahoma Insurance Verification - Only copies faxed directly from insurance company will be accepted.

Paper Tag - If applicable

REGISTRATION RENEWAL

Registrations renewals must be done by the Tribal Member. If the tribal member(s) is not able to renew the registration of their vehicle, then they must fill out an "Authorization for Registration/Renewal" form naming a person authorized to do the registration. The form must be filled out completely, or it will not be accepted. All Registration renewals must be issued in the name(s) of the persons who appear on the Title. No additions or deletions may be made on the Registration renewals unless the additions or deletions are first made to the Title.

Renewing in Person –
Current Oklahoma Insurance Verification
Vehicle Tag Number

Renewing by Mail
Current Oklahoma Insurance Verification
Write tag # on check or money order
Self addressed stamped envelope
Check or Money Order - Payable to Iowa Tribe of Oklahoma
Renewals must be notarized by the tribal member before returning

DUPLICATE TITLE

Tribal members will need to complete a "Motor Vehicle Lost Certificate of Title Affidavit".

Pay duplicate title fee

TO ADD OR REMOVE NAME(S) ON TITLE WITH CONSENT BY ALL PARTIES

With a Lien – A letter from the lien holder giving permission to add or remove name(s) on titles is required. The letter must be on company letterhead and must list the year, make and Vehicle Identification Number of the vehicle..

Without a Lien – The Tribal member can fill out a "To Add or To Remove Name of a Title" form; this is available in the office. Each person listed on the Title must execute the form.

TO ADD OR REMOVE NAME(S) ON TITLE BY COURT ORDER

Any owner listed on the title may request a change made to the Title based upon a Court Order, such as a final divorce decree. The Order must identify the owner applying as the rightful owner of the vehicle and must include the year, make and Vehicle Identification Number of the Vehicle. If the title indicates that a lien is placed against it, the owner making application must provide a lien release. As an alternative to the lien release, the owner making the application for new title may have the title transferred pursuant to the Court Order if the lien holder writes a letter, on its letterhead permitting the transfer. If the Court Order removes all tribal members from ownership, whether or not a new title is issued to the owner established under the Court Order, then the vehicle is not eligible for a tribal tag.

PERSONALIZED TAGS

Fill out Personalized Tag Application
Pay fee, which includes shipping

Personalized Tags usually take 4 to 6 weeks for delivery.

The maximum is seven letters for an automobile tag. Motorcycle tags are limited to six letters.

Make check or money order for personalized tags payable to the Iowa Tribe of Oklahoma.

UN-ROADWORTHY AFFIDAVIT

If a vehicle registered with the Iowa Tribe and is not drive-able, broke down or just not running, the tribal member(s) who is a registered owner(s) may fill out an "Un-Roadworthy Affidavit" and will not have to pay late charges from the time the affidavit is received. If an "Un-roadworthy Affidavit" is not on file, then the registered owner(s) will be responsible for paying the penalties.

OTHER

Current mailing address must be on file. All registered vehicles must be garaged in Oklahoma Indian Country. If the tribal member(s) are in the military or on a temporary job assignment, a "Family Affidavit" will need to be submitted giving permission of a spouse or immediate family member to make application for the vehicle tag.

If a vehicle is sold, traded in, or given away, the tag should be removed and mailed or dropped off at the Tag Office so the registered owner(s) will no longer be listed as the owner(s) of that vehicle.