



Annual Report

Service Effort & Accomplishments

In fulfillment of the requirements of the
Preparing Head Start for School Readiness
Act of 2007

Copies of this report are available
to community members upon request

June 1, 2011-May 31, 2012

Table of Contents

Introduction.....3

Vision, Mission, Philosophy.....4

Goals and Objectives.....5

Funding.....6

Funding continued.....7

Number of Children and Services Provided.....8

Staff Education.....9

Eligibility.....10

Monitoring and Fiscal Review.....11

Medical Homes.....12

Dental Homes13

Parent Involvement Activities.....14

Preparing Children for Kindergarten (School Readiness)..... 15

Introduction

This report is prepared to comply with the reauthorized Head Start Act of 2007. This Act states:

Each Head Start agency shall make available to the public a report published at least once in each fiscal year that discloses the following information from the most recently concluded fiscal year, except that reporting such information shall not reveal personally identifiable information about an individual child or parent:

- A. The total amount of public and private funds received and the amount from each source.
- B. An explanation of budgetary expenditures and proposed budget for the fiscal year.
- C. The total number of children and families served, the average monthly enrollment (as a percentage of funded enrollment), and the percentage of eligible children served.
- D. The results of the most recent review by the Secretary and the financial audit.
- E. The percentage of enrolled children that received medical and dental exams.
- F. Information about parent involvement activities.
- G. The agency's efforts to prepare children for kindergarten.
- H. Any other information required by the Secretary.

Iowa Tribe of Oklahoma Early Head Start

Vision, Mission, Philosophy

It is the policy of Iowa Tribe of Oklahoma Early Head Start to recruit and serve those children residing within the boundaries of Payne, Lincoln and Logan Counties.

VISION

- To deliver quality comprehensive developmental services to low-income children, ages birth-three and pregnant women, and their families;
- To develop, nurture, and enhance the learning of young children, and assist them to reach their full potential for school readiness;
- To support, develop, and advocate, through the family partnership process, to meet the goals and needs of each individual family

MISSION

The mission of the Iowa Tribe of Oklahoma Early Head Start is to provide comprehensive health, nutritional, educational, social services and other services that help children attain their full potential; empower families to become self-sufficient, and encourage them to develop a strong community.

**Iowa Tribe of Oklahoma Early Head Start
2011-2012 Continuation Grant
Goals**

- To maintain safe and healthy facilities, equipment and supplies for children, staff and parent
- The Early Head Start Program will enter into at least 4 new partnership with agencies that serve infants and toddlers with special needs.
- To increase the number of teen mothers and fathers participating in the EHS program.
- To implement a father involvement program
- To establishing a system to get community volunteers
- To implement a physical fitness program for infants and toddlers and their families
- To implement a program campaign on Anemia Awareness
- Enhance the current communication system between administrative staff and front line staff.
- To enhance current record-keeping process from manual to electronic data base.
- Conduct a functional job analysis to ensure current organization structure and function is meeting the goals of the program.

Funding

FY 2010-2011 Funding:

Early Head Start Grant

Training and Technical Assistance

Base	\$381,669.00
Training & Technical Assistance	\$9,541.00
TOTAL	\$391,210.00



Budget Expenditures FY 2011-2012

Categories	Totals
Early Head Start Grant	
Personnel	\$219,182.52
Fringe Benefits	\$82,213.54
Expenses	\$113,576.53
Non- Federal Share	\$97,803.00
Indirect Cost	\$20,000.00
TOTAL	\$523,063.59
Training and Technical Assistance (T/TA)	\$9,712.00
TOTAL	\$9,541.00

Additional Funding

Child and Adult Care Food Program	
Food/Non-Food	\$23,853.43
TOTAL	\$23,853.43
GRAND TOTAL	\$556,628.50

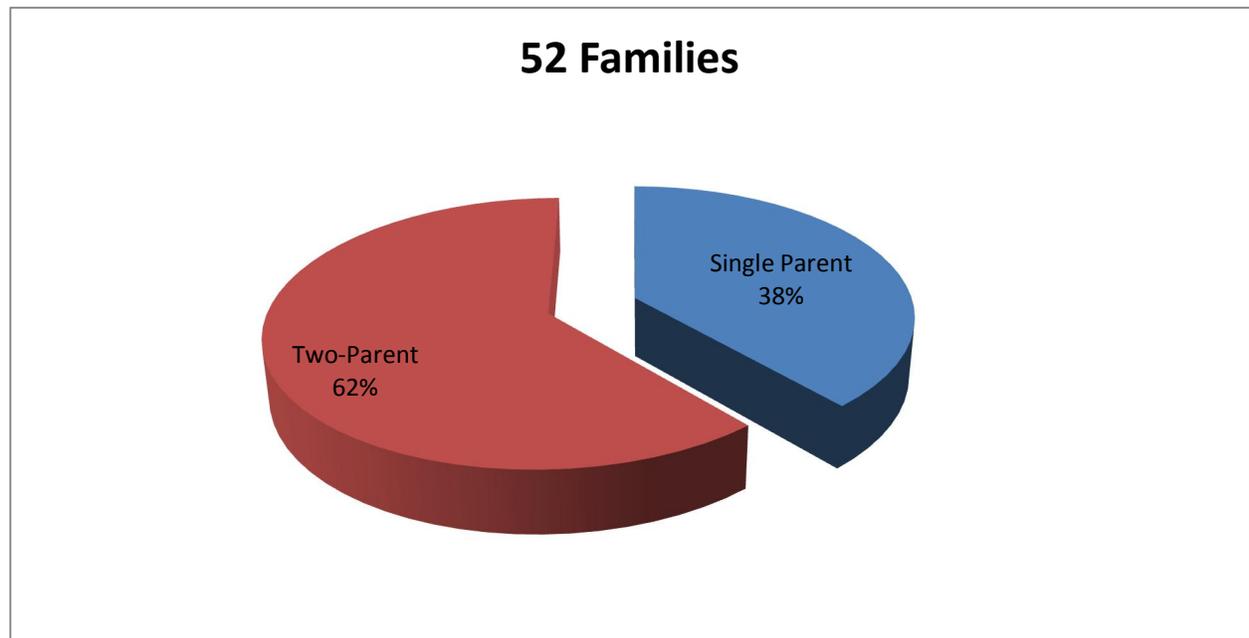
Number of Children and Families Served

Our Children:

Iowa Tribe of Oklahoma Early Head Start is funded through the Department of Health and Human Services, Administration for Children and Families, Office of Head Start. Our funded enrollment is 24 children and 8 pregnant women. The average monthly enrollment is 32 children and pregnant women; the Average Daily Attendance (ADA) is 83.6%, up 0.4 % from 2010-2011 school years. Children who leave the program are replaced by those on a waiting list.

Our Families:

Iowa Tribe of Oklahoma Early Head Start served a total of 52 families. 20 are single-parent families 32 are two-parent families.



Staff Education:

Administrative Staff

Misty Horne, Director.....Bachelors in Family & Child Studies

Charissa Kerns, Early Childhood Manager.....Bachelors in Early Childhood Education

Crystal Springer, Family and Community Partnership Manager.....Bachelors in Sociology

Chelsea Ownbey, Site Supervisor.....Associates in Early Childhood

Diana Cates, ERESA SpecialistCertificate of Mastery in Early Childhood

Theresa Ferguson, Expectant Families Specialist.....Associates Degree in Early Childhood

Amy Strader, Administrative Assistant.....Certification in Business

Teaching Staff

Camie Edwards, Infant Teacher.....Bachelor's Degree

Brittney Gottfried, Infant Teacher.....Certificate of Mastery

Ravin Dixon, Toddler Teacher.....Certificate of Mastery

Amanda Johnson, Toddler Teacher..... Certificate of Mastery

Jolynn Fultz, Two Year old Teacher.....Associates Degree

Kimberly Wilkerson, Two Year old Teacher..... Equivalent of Associates working on Bachelors

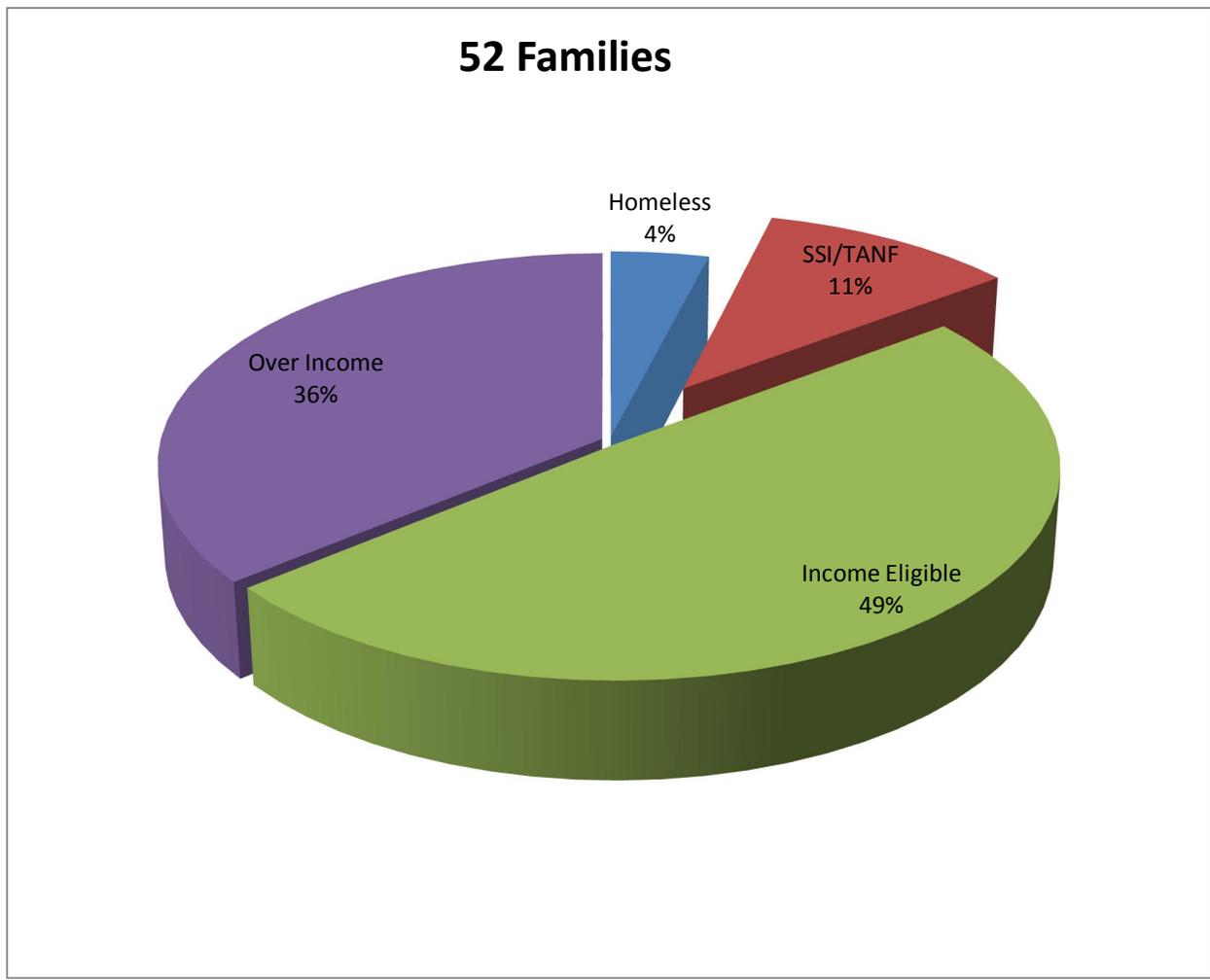
Cheyenne Brady , Floater.....Certificate of mastery

Ashley Cooper, Paraprofessional/Floater.....Paraprofessional Credentials and Certificate of Mastery

Eligibility:

Iowa Tribe of Oklahoma Early Head Start serves the following categories of children and families:

- Income below 100% federal poverty line: 37
- Public assistance, TANF, SSI : 8
- Foster children: 0
- Over income: 27
- Homeless: 3



Monitoring Review

The Iowa Tribe of Oklahoma Early Head Start was reviewed in October of 2011 and had one non-compliance; the non-compliance was corrected within the 90 day timeline and was removed from the report.

Fiscal Review

The annual audit was conducted in September 2012. The auditor reviewed Head Start folders to determine compliance in admissions and eligibility practices. Head Start has policies and procedures in place to determine Eligibility, Recruitment, Selection, Enrollment, and Attendance (ERSEA). Findings of the 2012 Audit had no Early Head Start findings. However, the grantee as a whole had HR findings that will affect the EHS program.

Medical Homes

100% of enrolled children are up-to-date on a schedule of age-appropriate and primary health care according to Oklahoma EPSDT schedule for well child care.

100% of enrolled children have an ongoing source of continuous, accessible health care. .



69 % 26 of 38(children) are enrolled in Medicaid. 32% (12 children) are enrolled in private health insurance plans. 96 % of the pregnant women enrolled were recipients of Medicaid.

Early Head Start works cooperatively through the Iowa Tribe of Oklahoma Health Department and numerous other partners to schedule appointments and on-site physical examinations, immunization updates, lead screening and other required medical services.

Dental Services:



Upon enrollment 100% of our children do not have dentist due to the lack of understanding of pediatric dentistry. By the end of the year 100% of our children had obtained a professional dental screening with our community partner Halley Family Dentistry . This is a significant number of children due to the fact that 8 of our children are infants without teeth and most dental offices will not see children before the age of 3 in our community.

Parent Involvement Activities

Iowa Tribe of Oklahoma Early Head Start strongly encourages parent participation. Parents are their child's first teachers, and the foundation of the program. Parents participate in a variety of activities, including:

- Parent Committee meetings
- Policy Council meetings
- Parent-Teacher Conferences
- Home Visits
- Special program events celebrating holidays
- Annual program self-assessment
- Community assessment
- Classroom volunteer

The program provides monthly newsletters to parents that include a calendar of upcoming events, breakfast, lunch and snack menus, classroom news, management news and policy reminders, and items of interest on a variety of topics such as child health and nutrition issues, including childhood obesity and dental care, and literacy.

Preparing Children for Kindergarten

The Iowa Tribe of Oklahoma Early Head Start works on preparing our infants and toddlers for Kindergarten by providing quality and secure relationships early on through continuity of care and ongoing relationship building with not only the infants and toddlers but with the entire family. Secondly, we introduce developmentally appropriate

curriculum and experiences through play to include math, science, language and self-awareness.

Not only do we utilize High Reach Curriculum for Infants and Toddlers we provide Baby Signing Time as a supplement to assist in the self-development of infants and toddlers to communicate before verbal language is used thus giving our children a “Head Start” to learning early on.

The relationships and developmental approaches used provide a secure foundation for all children allowing them the skills to move toward an academic education.

