



## Annual Report

### Service Effort & Accomplishments

In fulfillment of the requirements of the  
Preparing Head Start for School Readiness  
Act of 2007

Copies of this report are available  
to community members upon request

June 1, 2010-May 31, 2011

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## Introduction

This report is prepared to comply with the reauthorized Head Start Act of 2007. This Act states:

Each Head Start agency shall make available to the public a report published at least once in each fiscal year that discloses the following information from the most recently concluded fiscal year, except that reporting such information shall not reveal personally identifiable information about an individual child or parent:

- A. The total amount of public and private funds received and the amount from each source.
- B. An explanation of budgetary expenditures and proposed budget for the fiscal year.
- C. The total number of children and families served, the average monthly enrollment (as a percentage of funded enrollment), and the percentage of eligible children served.
- D. The results of the most recent review by the Secretary and the financial audit.
- E. The percentage of enrolled children that received medical and dental exams.
- F. Information about parent involvement activities.
- G. The agency's efforts to prepare children for kindergarten.
- H. Any other information required by the Secretary.

## Iowa Tribe of Oklahoma Early Head Start

### Vision, Mission, Philosophy

It is the policy of Iowa Tribe of Oklahoma Early Head Start to recruit and serve those children residing within the boundaries of Payne, Lincoln and Logan Counties.

#### **VISION**

- To deliver quality comprehensive developmental services to low-income children, ages birth-three and pregnant women, and their families;
- To develop, nurture, and enhance the learning of young children, and assist them to reach their full potential for school readiness;
- To support, develop, and advocate, through the family partnership process, to meet the goals and needs of each individual family

#### **MISSION**

The mission of the Iowa Tribe of Oklahoma Early Head Start is to provide comprehensive health, nutritional, educational, social services and other services that help children attain their full potential; empower families to become self-sufficient, and encourage them to develop a strong community.

**Iowa Tribe of Oklahoma Early Head Start  
2010-2011 Continuation Grant  
Goals**

- To maintain safe and healthy facilities, equipment and supplies for children, staff and parent
- The Early Head Start Program will enter into at least 4 new partnership with agencies that serve infants and toddlers with special needs.
- To increase the number of teen mothers and fathers participating in the EHS program.
- To implement a father involvement program
- To establishing a system to get community volunteers
- To implement a physical fitness program for infants and toddlers and their families
- To implement a program campaign on Anemia Awareness
- Enhance the current communication system between administrative staff and front line staff.
- To enhance current record-keeping process from manual to electronic data base.
- Conduct a functional job analysis to ensure current organization structure and function is meeting the goals of the program.

## Funding

FY 2010-2011 Funding:

Early Head Start Grant

Training and Technical Assistance

Base	\$381,669.00
Training & Technical Assistance	\$9,541.00
<b>TOTAL</b>	<b>\$391,210.00</b>



## Budget Expenditures/Proposed Budget for FY 2010

Categories	Totals
<b>Early Head Start Grant</b>	
Personnel	\$235,090.00
Fringe Benefits	\$93,417.00
Expenses	\$33,168.00
Indirect Cost	\$20,000.00
<b>TOTAL</b>	<b>\$381,675.00</b>
<b>Training and Technical Assistance (T/TA)</b>	\$9,541.00
<b>TOTAL</b>	<b>\$9,541.00</b>

## Additional Funding

ARRA /COLA	\$24,107.00
<b>TOTAL</b>	<b>\$24, 107.00</b>
<b>Child and Adult Care Food Program</b>	
Food/Non-Food	\$24,511.00
<b>TOTAL</b>	<b>\$24,511.00</b>
<b>GRAND TOTAL</b>	<b>\$439,834.00</b>

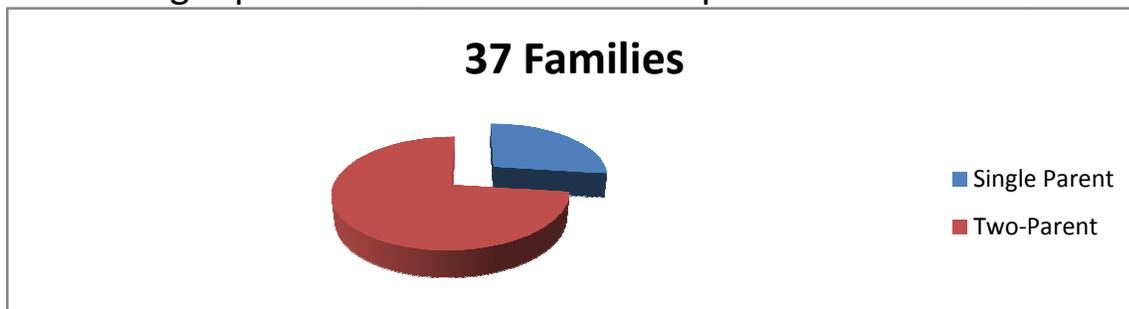
## Number of Children and Families Served

### Our Children:

Iowa Tribe of Oklahoma Early Head Start is funded through the Department of Health and Human Services, Administration for Children and Families, Office of Head Start. Our funded enrollment is 24 children and 8 pregnant women. The average monthly enrollment is 32 children and pregnant women; the Average Daily Attendance (ADA) is 82.92%, up almost 1% from 2009-2010 school years. Children who leave the program are replaced by those on a waiting list.

### Our Families:

Iowa Tribe of Oklahoma Early Head Start served a total of 37 families. 10 are single-parent families 27 are two-parent families.



## **Staff Education:**

### **Administrative Staff**

**Misty Horne, Director.....Bachelors in Family & Child Studies**

**Charissa Kerns, Early Childhood Manager.....Associates Early Childhood & Elementary Education**

**Crystal Springer, Family and Community Partnership Manager.....Bachelors in Sociology**

**Chelsea Ownbey, Site Supervisor.....Associates in Early Childhood**

**Diana Cates, ERESA Specialist .....Certificate of Mastery in Early Childhood**

**Theresa Ferguson, Expectant Families Specialist.....Associates Degree in Early Childhood**

**Amy Strader, Administrative Assistant.....Certification in Business**

### **Teaching Staff**

**Camie Edwards, Infant Teacher.....Bachelors Degree**

**Brittney Gottfried, Infant Teacher.....Certificate of Mastery**

**Stacha Turk, Toddler Teacher.....Certificate of Mastery**

**Heather Kliewer, Toddler Teacher.....Associates Degree**

**Jolynn Fultz, Two Year old Teacher.....Certificate of Mastery**

**Ashley Drake, Two Year old Teacher.....Certificate of Mastery**

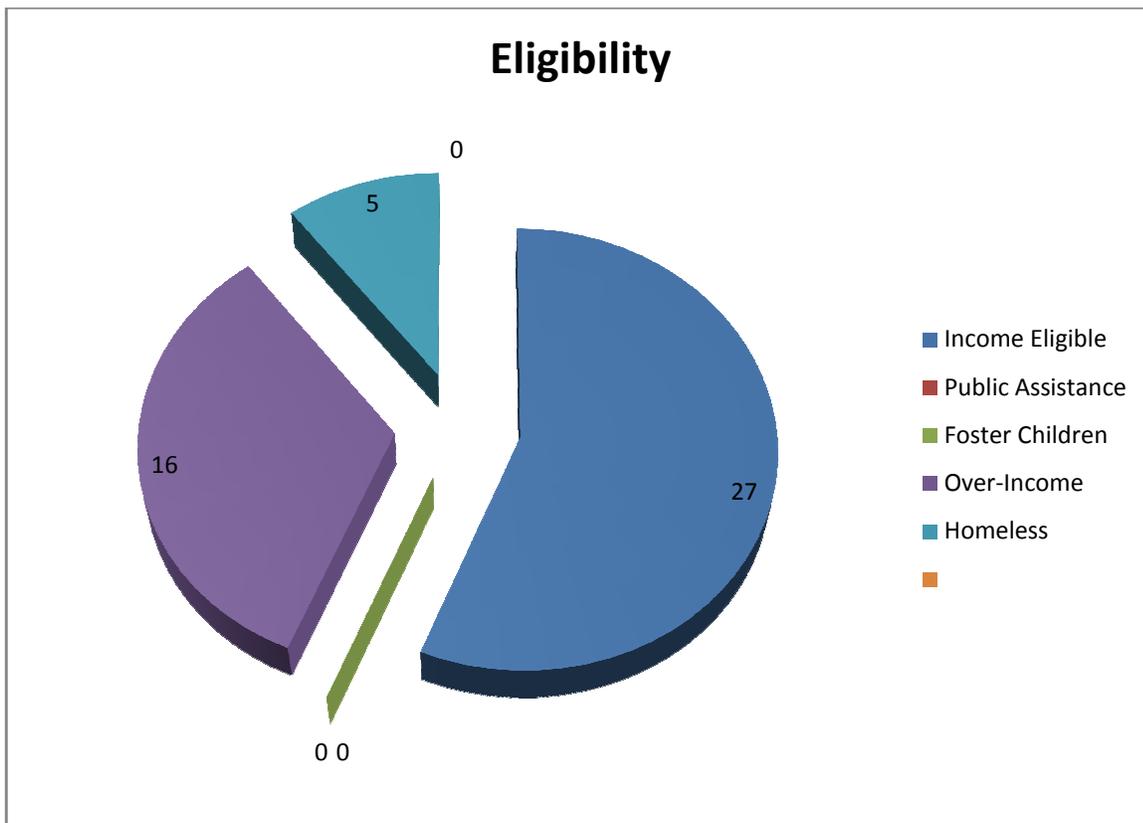
**Amanda Smith, Floater.....Enrolled in Associates Program**

**Ashley Cooper, Paraprofessional/Floater.....Paraprofessional Credentials**

## Eligibility:

Iowa Tribe of Oklahoma Early Head Start serves the following categories of children and families:

- Income below 100% federal poverty line: 27
- Public assistance, TANF, SSI, etc.: 0
- Foster children: 0
- Over income: 16
- Homeless: 5



## **Monitoring Review**

The Iowa Tribe of Oklahoma Early Head Start was not reviewed in Fiscal Year 2011 however our next triennial review will be in FY2012.

## **Fiscal Review**

The annual audit was conducted in September 2010. The auditor reviewed Head Start folders to determine compliance in admissions and eligibility practices. Head Start has policies and procedures in place to determine Eligibility, Recruitment, Selection, Enrollment, and Attendance (ERSEA). Findings of the 2010 Audit have not been received as of date of this report.

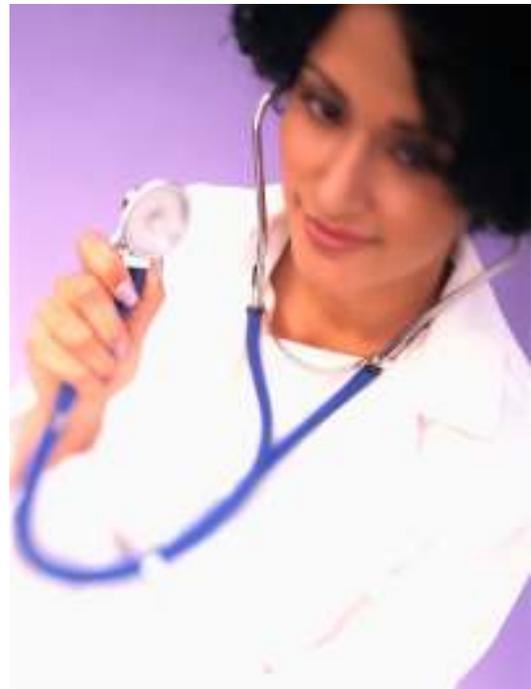
## Medical Homes

100% of enrolled children are up-to-date on a schedule of age-appropriate and primary health care according to Oklahoma EPSDT schedule for well child care.

100% of enrolled children have an ongoing source of continuous, accessible health care. .

69 % 26 of 38(children) are enrolled in Medicaid. 32% (12 children) are enrolled in private health insurance plans. 86 % of the pregnant women enrolled were recipients of Medicaid.

Early Head Start works cooperatively through the Iowa Tribe of Oklahoma Health and Wellness Department and numerous other partners to schedule appointments and on-site physical examinations, immunization updates, lead screening and other required medical services.



## Dental Services:



Upon enrollment 100% of our children do not have dentist due to the lack of understanding of pediatric dentistry. By the end of the year 100% of our children had obtained a professional dental screening with our community partner Halley Family Dentistry with 4% of them obtaining a dental home by the end of the program year. This is a significant number of children due to the fact that 8 of our children are infants without teeth and most dental offices will not see children before the age of 3 in our community.

## **Parent Involvement Activities**

Iowa Tribe of Oklahoma Early Head Start strongly encourages parent participation. Parents are their child's first teachers, and the foundation of the program. Parents participate in a variety of activities, including:

- Parent Committee meetings
- Policy Council meetings
- Parent-Teacher Conferences
- Home Visits
- Special program events celebrating holidays
- Annual program self-assessment
- Community assessment
- Classroom volunteer

The program provides monthly newsletters to parents that include a calendar of upcoming events, breakfast, lunch and snack menus, classroom news, management news and policy reminders, and items of interest on a variety of topics such as child health and nutrition issues, including childhood obesity and dental care, and literacy.

## **Preparing Children for Kindergarten**

The Iowa Tribe of Oklahoma Early Head Start works on preparing our infants and toddlers for Kindergarten by providing quality and secure relationships early on through continuity of care and ongoing relationship building with not only the infants and toddlers but with the entire family.

Secondly we introduce developmentally appropriate curriculum and experiences through play to include math, science, language and self awareness.

Not only do we utilize High Reach Curriculum for Infants and Toddlers we provide Baby Signing Time as a supplement to assist in the self development of infants and toddlers to communicate before verbal language is used thus giving our children a “Head Start” to learning early on.

The relationships and developmental approaches used provide a secure foundation for all children allowing them the skills to move toward an academic education.

